

# 1887 - CID510180\_WytheCountyBOS\_CFPF

## Application Details

**Funding Opportunity:** 1446-Virginia Community Flood Preparedness Fund - Capacity Building/Planning Grants - CY23 Round 4  
**Funding Opportunity Due Date:** Nov 12, 2023 11:59 PM  
**Program Area:** Virginia Community Flood Preparedness Fund  
**Status:** Under Review  
**Stage:** Final Application

**Initial Submit Date:** Nov 9, 2023 4:34 PM  
**Initially Submitted By:** Elizabeth Delp  
**Last Submit Date:**  
**Last Submitted By:**

## Contact Information

### Primary Contact Information

**Active User\*:** Yes  
**Type:** External User  
**Name\*:** Mrs. Elizabeth Anne Delp  
Salutation First Name Middle Name Last Name  
**Title:** Public Information Officer + Grant Coordinator  
**Email\*:** [wythepio@wytheco.org](mailto:wythepio@wytheco.org)  
**Address\*:** 340 S 6th St

Wytheville Virginia 24382  
City State/Province Postal Code/Zip

**Phone\*:** 276-223-4222 Ext.  
Phone  
### ### ####

**Fax:** ### ### ####

**Comments:**

### Organization Information

**Status\*:** Approved  
**Name\*:** Wythe County BOS  
**Organization Type\*:** County Government  
**Tax ID\*:** 54-6002871  
**Unique Entity Identifier (UEI)\*:** ZFCQEMYAKY6

**Organization Website:** [HTTPS://WWW.WYTHECO.ORG](https://www.wytheco.org)

**Address\*:** 340 S 6th St

Wytheville Virginia 24382-  
City State/Province Postal Code/Zip

**Phone\*:** 276-223-4222 Ext.  
### ### #####

**Fax:** ### ### #####

**Benefactor:**

**Vendor ID:**

**Comments:**

## VCFPF Applicant Information

### *Project Description*

**Name of Local Government\*:** Wythe County BOS

Your locality's CID number can be found at the following link: [Community Status Book Report](#)

**NFIP/DCR Community Identification Number (CID)\*:** 510180

If a state or federally recognized Indian tribe,

**Name of Tribe:**

**Authorized Individual\*:** Elizabeth Delp  
First Name Last Name

**Mailing Address\*:** 340 S 6th St  
Address Line 1  
Address Line 2

Wytheville Virginia 24382  
City State Zip Code

**Telephone Number\*:** 276-724-0992

**Cell Phone Number\*:** 276-724-0992

**Email\*:** [wythepio@wytheco.org](mailto:wythepio@wytheco.org)

Is the contact person different than the authorized individual?

**Contact Person\*:** No

Enter a description of the project for which you are applying to this funding opportunity

### **Project Description\*:**

Wythe County is located in rural southwest Virginia. The population is close to 29,000 individuals. Wythe County current has a regional flood mitigation plan in place; however, we do not have a local resiliency plan outside of the regional one. Wythe County Department of Emergency Management wants to create their own individual detailed plan to prepare for a flood accident. If awarded, the funds would be used to hire an outside agency to prepare a personalized plan, that can be updated annually.

Low-income geographic area means any locality, or community within a locality, that has a median household income that is not greater than 80 percent of the local median household income, or any area in the Commonwealth designated as a qualified opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service. A project of any size within a low-income geographic area will be considered.

Is the proposal in this application intended to benefit a low-income geographic area as defined above?

**Benefit a low-income geographic area\*:** Yes

Information regarding your census block(s) can be found at [census.gov](https://census.gov)

**Census Block(s) Where Project will Occur\*:** [https://data.census.gov/profile/Wythe\\_County,\\_Virginia?g=050XX00US51197](https://data.census.gov/profile/Wythe_County,_Virginia?g=050XX00US51197)

**Is Project Located in an NFIP Participating Community?\***: No

**Is Project Located in a Special Flood Hazard Area?\***: No

**Flood Zone(s) (if applicable):** 51197C0212D

**Flood Insurance Rate Map Number(s) (if applicable):** 71 Panels

## Eligibility - Round 4

### Eligibility

Is the applicant a local government (including counties, cities, towns, municipal corporations, authorities, districts, commissions, or political subdivisions created by the General Assembly or pursuant to the Constitution or laws of the Commonwealth, or any combination of these)?

**Local Government\*:** Yes  
Yes - Eligible for consideration  
No - Not eligible for consideration

If the applicant is not a town, city, or county, are letters of support from all affected local governments included in this application?

**Letters of Support\*:** N/A  
Yes - Eligible for consideration  
No - Not eligible for consideration

Has this or any portion of this project been included in any application or program previously funded by the Department?

**Previously Funded\*:** No  
Yes - Not eligible for consideration  
No - Eligible for consideration

Has the applicant provided evidence of an ability to provide the required matching funds?

**Evidence of Match Funds\*:** Yes  
Yes - Eligible for consideration  
No - Not eligible for consideration  
N/A - Match not required

## Scoring Criteria for Capacity Building & Planning - Round 4

### Scoring

Eligible Capacity Building and Planning Activities (Select all that apply) ? Maximum 100 points. To make multiple selections, Hold CTRL and click the desired items.

**Capacity Building and Planning\*:** Development of a new resilience plan.

Is the project area socially vulnerable? (based on [ADAPT Virginia's Social Vulnerability Index Score](#))

**Social Vulnerability Scoring:**

Very High Social Vulnerability (More than 1.5)

High Social Vulnerability (1.0 to 1.5)

Moderate Social Vulnerability (0.0 to 1.0)

Low Social Vulnerability (-1.0 to 0.0)

Very Low Social Vulnerability (Less than -1.0)

**Socially Vulnerable\*:** High Social Vulnerability (1.0 to 1.5)

Is the proposed project part of an effort to join or remedy the community's probation or suspension from the NFIP?

**NFIP\*:** Yes

Is the proposed project in a low-income geographic area as defined below?

"Low-income geographic area" means any locality, or community within a locality, that has a median household income that is not greater than 80 percent of the local median household income, or any area in the Commonwealth designated as a qualified opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service. A project of any size within a low-income geographic area will be considered.

**Low-Income Geographic Area\*:** Yes  
**Does this project provide ?community scale? benefits?**  
**Community Scale Benefits\*:** Less than 25% of census block

**Comments:**

Wythe County flood plain affects 815 households, which is equal to 1,361 individuals. However, main roads for travelers, visitors, school workers, students, and industrial factory workers have flooded before, putting more people at risk.

## Scope of Work and Budget Narrative - Capacity Building and Planning - Round 4

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### **Scope of Work - General Information**

**Upload your Scope of Work**

Please refer to Part IV, Section B. of the grant manual for guidance on how to create your scope of work

**Scope of Work Attachment\*:** [Scope of Work.docx](#)

**Comments:**

### **Budget Narrative**

**Budget Narrative Attachment\*:** [Budget Narrative.docx](#)

**Comments:**

## Scope of Work Supporting Information - Capacity Building and Planning

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### **Scope of Work Supporting Information**

**Describe identified resource needs including financial, human, technical assistance, and training needs**

**Resource need identification\*:**

This grant would help the county with their financial needs for this project. This grant would create a plan that would help the county prepare future flood mitigation projects. This documentation would not need human, technical assistance, or any additional training needs. However, it would need to be updated every four years, or as needed, that would cause humans to update it to meet changes and standards.

**Describe the plan for developing, increasing, or strengthening knowledge, skills and abilities of existing or new staff. This may include training of existing staff, hiring personnel, contracting consultants or advisors**

**Development of Existing or New Staff\*:**

Wythe County currently has a Deputy Director of Emergency Management. With this grant and this fiscal year, Wythe County wants to add three additional employees to the Emergency Management Department. The three employees would include: Director of Public Safety, Emergency Manager, and Director of Emergency Medical Services. With these roles alongside the resiliency plan a subtitle will be added to one of their roles being "Flood Mitigation Officer. and/ or Deputy" This will help strengthen our response time and preparedness for locals and visitors in our county, when flooding occurs.

**Where capacity is limited by funding, what strategies will be developed to increase resources in the local government? (This may include work with non-governmental organization, or applying for grants, loans, or other funding sources)**

**Resource Development Strategies\*:**

With the resiliency plan, we are creating a flood mitigation officer to oversee the implantation of the plan. Having this in place will allow the County to seek additional grants and funding from various organizations. This also will help shape how the County will prepare for generations to come.

**Describe policy management and/or development plans**

**Policy management and/or development\*:**

If awarded, we would place the project out for bid and award the bid to whoever fits our needs best. Once the bid is awarded, we would work on timeline and the plan to be implemented. Once written, we would present it to the the Wythe County Board of Supervisors and have in placed into an ongoing part of Wythe County's operations.

**Describe plans for stakeholder identification, outreach, and education strategies**

**Stakeholder identification, outreach, and education strategies\*:**

Where Wythe County is a local government, it's stakeholders are the community and visitors that come into our area. This also will serve as an example for surrounding counties. Wythe County would also host open forums for the public to see the plan and provide community insight on any problems. Education on proper flood mitigation and preparedness will be provided free of charge with this plan in place for the general public.

## Budget

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### *Budget Summary*

**Grant Matching Requirement\*:**

Planning and Capacity Building - Fund 75%/Match 25%

\*Match requirements for Planning and Capacity Building in low-income geographic areas will not require match for applications requesting less than \$3,000.

**Total Project Amount\*:** \$25,000.00

**REQUIRED Match Percentage Amount:** \$6,250.00

## BUDGET TOTALS

**Before submitting your application be sure that you meet the match requirements for your project type.**

**Match Percentage:** 25.04%  
Verify that your match percentage matches your required match percentage amount above.

**Total Requested Fund Amount:** \$25,000.00

**Total Match Amount:** \$8,350.00

**TOTAL:** \$33,350.00

### *Personnel*

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

### *Fringe Benefits*

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

### *Travel*

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

### *Equipment*

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

### *Supplies*

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

**Construction**

Description	Requested Fund Amount	Match Amount	Match Source
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No Data for Table

**Contracts**

Description	Requested Fund Amount	Match Amount	Match Source
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No Data for Table

**Pre-Award and Startup Costs**

Description	Requested Fund Amount	Match Amount	Match Source
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No Data for Table

**Other Direct Costs**

Description	Requested Fun Amount	Match Amount	Match Source
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Wythe County Resiliency Plan Creation	\$25,000.00	\$8,350.00	Wythe County General Fund
	<b>\$25,000.00</b>	<b>\$8,350.00</b>	

**Supporting Documentation - General**

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**Supporting Documentation**

Named Attachment	Required	Description	File Name	Type	Size	Upload Date
Detailed map of the project area(s) (Projects/Studies)		Flood Zones in Wythe County created by our GIS mapping representative.	<a href="#">Flood Zones.pdf</a>	pdf	572 KB	11/09/2023 09:15 AM
FIRMette of the project area(s) (Projects/Studies)						
Historic flood damage data and/or images (Projects/Studies)		Flood pictures	<a href="#">Flood pictures.docx</a>	docx	14 MB	11/09/2023 04:18 PM
A link to or a copy of the current floodplain ordinance		<a href="http://www.wytheco.org/index.php/resources/sample-1/category/2-ordinances">http://www.wytheco.org/index.php/resources/sample-1/category/2-ordinances</a>	<a href="#">Wythe County Ordinances.docx</a>	docx	12 KB	11/09/2023 09:18 AM
Maintenance and management plan for project						
A link to or a copy of the current hazard mitigation plan						
A link to or a copy of the current comprehensive plan		<a href="https://www.dropbox.com/scl/fi/omera80yfm2a1hdd11fj/Comp-Plan-2023-8-29.pdf?rlkey=z2emckogb810st7gddosjp3c5&amp;dl=0">https://www.dropbox.com/scl/fi/omera80yfm2a1hdd11fj/Comp-Plan-2023-8-29.pdf?rlkey=z2emckogb810st7gddosjp3c5&amp;dl=0</a>	<a href="#">Wythe County Comprehensive Plan.docx</a>	docx	12 KB	11/09/2023 09:29 AM
Social vulnerability index score(s) for the project area		Social Vulnerability	<a href="#">SV.PNG</a>	PNG	1 MB	11/09/2023 04:33 PM
Authorization to request funding from the Fund from governing body or chief executive of the local government		Letter from our Finance Director, Kelly Woods.	<a href="#">kelly.pdf</a>	pdf	38 KB	11/09/2023 04:21 PM
Signed pledge agreement from each contributing organization		Signed agreement by Matthew C. Hankins.	<a href="#">Signed Agreement.pdf</a>	pdf	42 KB	11/09/2023 04:00 PM
Maintenance Plan		Maintenance Plan for creating a plan.	<a href="#">Maintenance Plan.docx</a>	docx	12 KB	11/09/2023 09:38 AM

*Benefit-cost analysis must be submitted with project applications over \$2,000,000. In lieu of using the FEMA benefit-cost analysis tool, applicants may submit a narrative to describe in detail the cost benefits and value. The narrative must explicitly indicate the risk reduction benefits of a flood mitigation project and compares those benefits to its cost-effectiveness.*

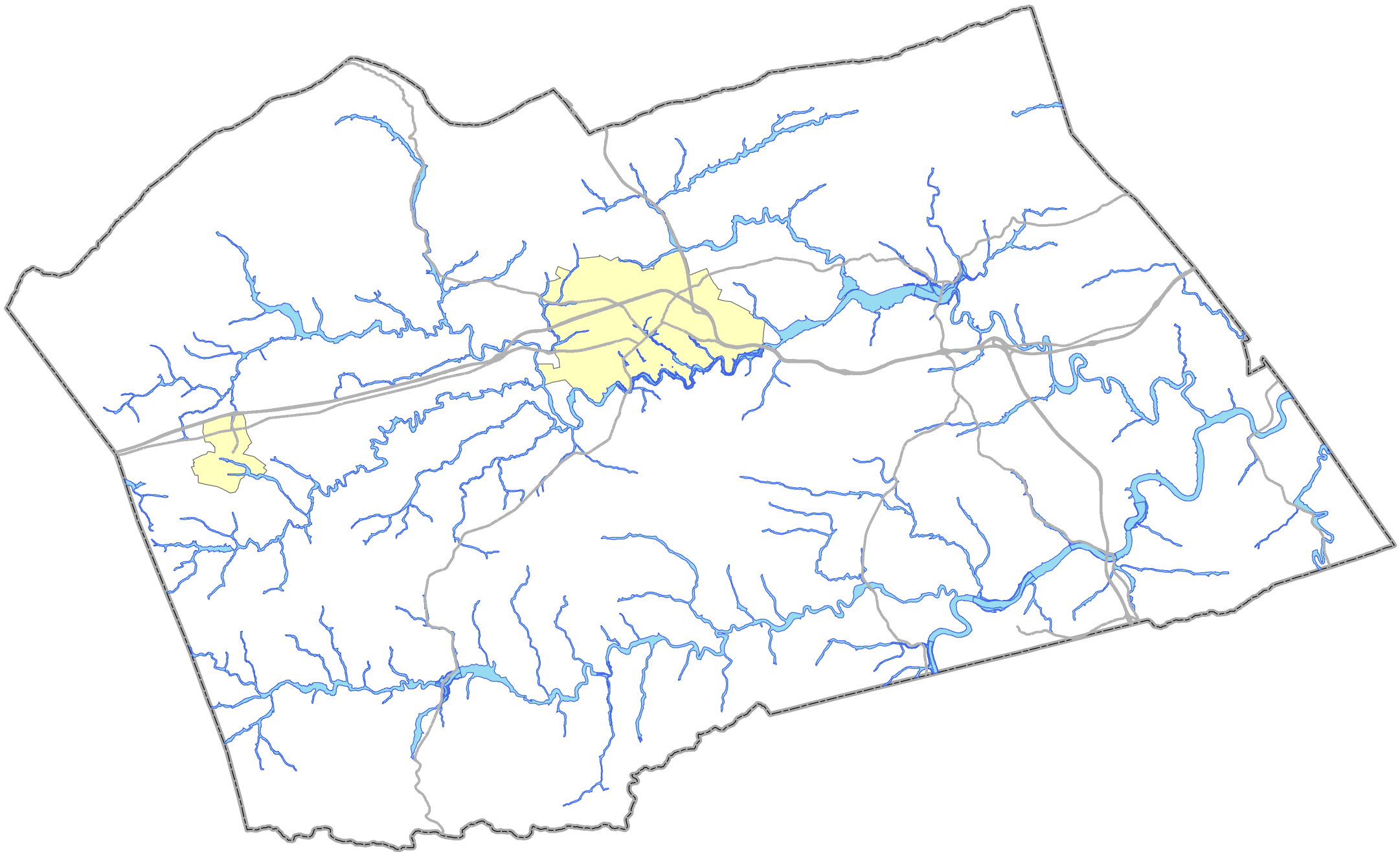
Benefit Cost Analysis

Other Relevant Attachments

### Letters of Support

Description	File Name	Type	Size	Upload Date
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No files attached.







## County Administrator's Office

340 South Sixth Street  
Wytheville VA 24382-2598  
Telephone (276) 223-4500  
Fax (276) 223-4515

November 9, 2023

Virginia Department of Conservation and Recreation  
600 E. Main St., 24<sup>th</sup> Floor  
Richmond, VA 23219

To whom it may concern:

Wythe County staff is authorized to submit a grant application subject to approval, amendment and appropriation of funds by the Wythe County Board of Supervisors on award.

Elizabeth Delp and Charles (Chuck) Parnell are authorized to submit the grant application on our behalf for 1446-Virginia Community Flood Preparedness Fund- Capacity Building/ Planning Grants- CY23 Round 4.

If awarded, Wythe County will provide a 25 percent match, subject to final approval by the Wythe County Board of Supervisors.

Mrs. Delp and Mr. Parnell will execute the grant maintenance and reports.

Sincerely,

Matthew C. Hankins  
Assistant County Administrator



**Finance Director's Office**  
**340 South Sixth Street – Administration Building**  
**Wytheville, VA 24382-2598**  
**Telephone (276) 223-4524**  
**FAX (276) 223-2515**

November 9, 2023

Virginia Department of Conservation and Recreation  
600 E. Main Street, 24<sup>th</sup> Floor  
Richmond, VA 23219

To whom it may concern:

It has been brought to my attention that Wythe County is applying for grant CID510180\_WytheCountyBOS\_CFPF. This will aid in the cost of the creation of Wythe County Resiliency Plan.

If awarded, Wythe County will provide a 25 percent match, subject to final approval by the Wythe County Board of Supervisors.

Should you have any further questions, please let me know.

Sincerely,

Kelly Woods  
Finance Director

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